

BIRLA INSTITUTE OF TECHNOLOGY AND SCIENCE

PILANI (RAJASTHAN)
BITS House Allotment Committee
Request for Temporary House
(To be submitted at least 3 days in advance)

Date:

To
The Convener, BITSHAC
Pilani

Dear Sir,

I need a temporary accommodation as per following details

1. Name_____PSRN_____Div./Deptt.
2. Purpose:_____
3. Preferred quarter No.(Provide at least 3 qtrs)_____
4. Duration from_____to_____
5. Keys of the above mentioned qtrs to be returned back on_____

I shall abide by all rules and regulations mentioned in BITSHAC guidelines and shall pay the required charges mentioned below.

Thanking you

Yours sincerely,

(Signature)

Contact Details:

Mob No.:

Email:

Following will be applicable

S.No.	Particular	Type of Quarter					
		B	C	D	E	F	S
1.	Cleaning	600	500	400	300	200	100
2.	Electricity & Water	As per actual					
3.	Rent Chares per day	250	200	150	75	50	25